



GAD/O&M/F.No.5
Maharashtra State Electricity Distribution Co.Ltd.
Estrella Batteries Expansion Building,
Ground Floor, Plot No. 1, Dharavi Road
Matunga, Mumbai - 400 019.

ADMINISTRATIVE CIRCULAR NO. 95 DATE 08/02/2007

Sub : Delegation of powers to incur expenditure on entertainment to the Officers in P.R. cadre working in Corporate Office, Mumbai.

In the interest of efficient functioning of the Publicity Department, Corporate Office, MSEDCL, the M.D. in consultation with the Director(Finance) has accorded approval to delegate the powers to Dy.Chief Public Relation Officers and Public Relation Officers, working in Corporate Office, Mumbai for incurring expenditure on entertainment and hospitality upto Rs.24,000/- per annum.

2. It is expected that the above officers in Publicity Cadre should establish good rapport with the Journalists for securing good publicity of the Company.
3. This Adm. Circular comes into force with immediate effect.



(S. Y. Patil)

Chief General Manager(P)

To

- 1) The Chief Engrs. of the O&M Zones/Urban Zones of MSEDCL.
- 2) The Dy.C.P.R.Os./P.R.Os. working in Corporate Office, of MSEDCL, Mumbai.

Copy to :

- 1) The C.P.R.O., Corporate Office, MSEDCL, Mumbai.
- 2) The G.M.(Estt.), Corporate Office, MSEDCL, Mumbai
- 3) The G.M.(F&A), Corporate Office, MSEDCL, Mumbai